

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

November 4, 2010

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, November 4, 2010 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

Member(s) Absent: None

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire, and Admin. Secretary Susan Seebold

VISITORS PRESENT:

No one present

MINUTES:

The Authority members reviewed the minutes of the October 7, 2010 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the October 7, 2010 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *No one present to be heard.*

CORRESPONDENCE:

Proposed 2011 Net Budget – John Abromitis, ESCRA:

The Authority members reviewed and discussed the October 21, 2010 letter and enclosed proposed 2011 ESCRA Net Budget from John Abromitis of the Eastern Snyder County Regional Authority (ESCRA).

EAST SNYDER PARK:

Solicitor Robert Cravitz reported that he has reviewed and approved the Deed of Easement for the East Snyder Park Sewer Main Extension. Inspector Pete DeWire then reported that the East Snyder Park Low Pressure Sewer Main Construction Drawings have been approved by Gannett Fleming; and, the Penn Township Board of Supervisors has approved the East Snyder Park Sewer Construction Agreement contingent upon their solicitor's review.

MEADOWVIEW ESTATES PUMP STATION:

Chairman Thomas Ferry reported that the electrical breakers for the Meadowview Estates pump station have been ordered and should arrive by the end of this week.

2011 PTMA BUDGET:

The Authority members reviewed the drafted 2011 PTMA Water and Sewer Budgets. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the 2011 Penn Township Municipal Authority Sewer Fund Budget as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved. After further discussion, Assistant Secretary/Treasurer James Newman motioned to approve the 2011 Penn Township Municipal Authority Water Fund Budget as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT By Thomas Ferry:

Chairman Thomas Ferry stated that he has nothing further to report.

VICE-CHAIRMAN'S REPORT By Neal Smith:

Vice-Chairman Neal Smith stated that he has nothing further to report.

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INSPECTOR'S REPORT By Pete DeWire:

Inspector Pete DeWire reported that he has successfully completed the required wastewater operator courses and has received a Commonwealth of Pennsylvania Department of Environmental Protection (PA DEP) Wastewater Operator Certificate. The Authority Office was directed to post a copy of all PTMA Operators' PA DEP Wastewater Operator Certificates in the PTMA office.

OPERATOR'S REPORT By Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

Financial Reports:

The Authority members reviewed the financial reports. (See Attachment B and C)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the November 4, 2010 PTMA meeting at 7:49 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority